Email- hegmkbaaccjab@mp.gov.in.
Website – www.mkbjabalpur.in

OFFICE OF THE PRINCIPAL

Office : 0761 2401300
Fax No.: 0761 4003296

Govt. M.B. Arts & Commerce Autonomous
College for Women, Jabalpur (M.P)
(ACCREDITED 'A' GRADE BY NAAC BANGALORE)

NO : 850../2017   Jabalpur, Date : 31., August-2017

To,

    The Director   ┌─────────────────────────┐
    NAAC   │ **TRACK ID : MPCOGN10998** │
    Bangalore   └─────────────────────────┘

SUBJECT   : Submission of AQAR for the Session 2015-16

Sir,

    Please find attached herewith the AQAR for the Session 2015-16 of this
Institution.

    We sincerely regret for the bonafide delay.

                                Thanking You.

                                Dr. Geeta Shrivastava
                               (Chairperson)

Principal
Govt. Autonomous M.K.B. Arts Comm
College for Women, Jabalpur

E:/ugcmkb/UGC/UGC12thPlan/UGC Letters/selh

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

AQAR for the year *(for example 2013-14)*

2015-16

1. Details of the Institution

1.1 Name of the Institution	**Govt. M.B. Arts & Commerce Autonomous College for Women, Jabalpur (M.P.)**
1.2 Address Line 1	Napier Town, Near Shashtri Brigde
Address Line 2	Jabalpur M.P.
City/Town	Jabalpur
State	Madhya Pradesh
Pin Code	482002
Institution e-mail address	hegmkbaaccjab@mp.gov.in
Contact Nos.	0761 2401300
Name of the Head of the Institution:	Dr. Usha Dubey
Tel. No. with STD Code:	0761 2401300

Mobile:

> +91 9589437428
> +91 94247 43495

Name of the IQAC Co-ordinator:

> Dr. (Mrs.) Asha Pandey

Mobile:

> +91 8989614038

IQAC e-mail address:

> iqacmkbclg@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

> MPCOGN 10998

OR

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

> EC(SC/4)/DO/2014/27 Dated 11/12/2014

1.5 Website address:

> www.mankunwarbaiwomenscollegejbp.org

Web-link of the AQAR:

> AQAR 2015-16

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	A+	93.00	2004	5 YEARS
2	2nd Cycle	A	3.10	2014	5 YEARS

1.7 Date of Establishment of IQAC :   DD/MM/YYYY

> 25/03/2004

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i.	AQAR	2009-10	submitted on	12/05/2011
ii.	AQAR	2010-11	submitted on	07/11/2011
iii.	AQAR	2011-12	submitted on	29/12/2012
iv.	AQAR	2012-13	submitted on	20/12/2013
v.	AQAR	2013-14	submitted on	09/10/2015
vi.	AQAR	2014-15	submitted on	24/06/2017

1.9 Institutional Status

University   State [√] Central [ ] Deemed [ ] Private [ ]

Affiliated College   Yes [√] No [ ]

Constituent College   Yes [ ] No [√]

Autonomous college of UGC   Yes [√] No [ ]

Regulatory Agency approved Institution   Yes [√] No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [ ]   Men [ ]   Women [√]

Urban [√]   Rural [ ]   Tribal [ ]

Financial Status   Grant-in-aid [ ]   UGC 2(f) [√]   UGC 12B [√]

Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.10 Type of Faculty/Programme

Arts [√]   Science [ ]   Commerce [√]   Law [ ]   PEI (Phys Edu) [ ]

TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

Others   (Specify)   . PG Diploma Courses

1.11 Name of the Affiliating University *(for the Colleges)*   RANI DURGAWATI VISHWAVIDHYALAYA JABALPUR M.P.

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University | University |

University with Potential for Excellence | - | UGC-CPE | - |

DST Star Scheme | - | UGC-CE | - |

UGC-Special Assistance Programme | - | DST-FIST | - |

UGC-Innovative PG programmes | - | Any other (*Specify*) | - |

UGC-COP Programmes | - |

2. IQAC Composition and Activities

2.1 No. of Teachers | 15 + 01 |

2.2 No. of Administrative/Technical staff | 05 + 01 |

2.3 No. of students | 02 |

2.4 No. of Management representatives | |

2.5 No. of Alumni | 03 |

2. 6 No. of any other stakeholder and | 06 |

    Community representatives

2.7 No. of Employers/ Industrialists | 01 |

2.8 No. of other External Experts | 02 |

2.9 Total No. of members | 06 |

2.10 No. of IQAC meetings held | 31 |

2.11 No. of meetings with various stakeholders: No. | 05 | Faculty | 17 |

Non-Teaching Staff Students | 04 | Alumni | 02 | Others | |

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☑

If yes, mention the amount | NIL |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | - | International | - | National | - | State | - | Institution Level | 07 |

(ii) Themes | Quality Sustenance |

2.14 Significant Activities and contributions made by IQAC

1) Orientation Programme
2) Exhibition Cum Sale.
3) Zero Classes / Bridge Classes
4) Health Camp.
5) National Seminar on the topic 'Shodh Pravidhi ke Naye Aayaam'.
6) Tree Plantation.
7) Anti Tobacco Campaign/Rally.
8) Cleanliness Drive.
9) Various activities and Programmes were organized by the Clubs constituted under the banner of IQAC.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

∗ Strengthening of the existing gymnasium.
∗ Organizing more women oriented activities.
∗ Promoting Research activities amongst the faculty and student.
∗ Construction of new labs.
∗ Improvement of infrastructure.
∗ Frequent Campus Placements.
∗ Extension Activities.

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes |√| No ☐

      Management ☐   Syndicate ☐   Any other body |√|

     Provide the details of the action taken

> The draft of AQAR was placed before duly constituted Academic Council of the institution. The AQAR was unanimously approved by the Committee comprising all the heads of various departments.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	02	-	-	-
UG	03	-	01	-
PG Diploma	03	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	08	-	01	-

Interdisciplinary	03	-	-	-
Innovative	-		-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
  (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05
Trimester	-
Annual	03

1.3 Feedback from stakeholders*   Alumni √   Parents √   Employers √ Students √
  (On all aspects)

  Mode of feedback   :   Online ☐   Manual √ Co-operating schools (for PEI) -

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes, frequent revision/updation of syllabi pertaining to various subjects is ensured by duly constituted boards of studies. Revisions/updations are subject to requirement of the industry as well as societal needs.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Personality Development Cell – It has a specific and well framed calendar and adheres strictly to the aims and objectives of the cell

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
65	37	-	27	-

2.2 No. of permanent faculty with Ph.D.

> 60

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	04	-	-	02	08	01	01	03	13

2.4 No. of Guest and Visiting faculty and Temporary faculty

> 09   15   08

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	15	130	120
Presented papers	05	38	76
Resource Persons	02 +	-	15

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> * More use of ICT in Teaching and Evaluation
> * Different modes of CCE viz. Role Play, Interaction, Discussion, PPT Forms.

2.7 Total No. of actual teaching days
     during this academic year

> 180

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

> Printing Unit.
> Provisional External Observers

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

> 60   -   -

2.10 Average percentage of attendance of students

> 75

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. III	307	-	59	134	-	63.19
B.COM III	199	-	68	49	-	58.79
M.A. FINAL	234	-	172	26	2	88
M.COM. FINAL	67	-	45	10	-	82
DIPLOMA	11		6	3		100

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The IQAC monitors the teaching learning process regularly in monthly meetings with the HODs
- At the end of every year the Self Appraisal Report is submitted by faculty. Thus, evaluation based on these reports helps in ensuring academic accountability of teachers, their research output, other academic and co-curricular activities.
- Evaluation of the quality of teaching, teaching methods and class room environment is done through the feedback from the students submitted at the end of each year. The quality of teaching is reflected in the performance of the taught. In this way, the Continuous Comprehensive Evaluation is also another index of the quality of teaching and learning.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	03
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	03
Faculty exchange programme	20
Staff training conducted by the university	-
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	40
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	23	02	-	-
Technical Staff	06	02	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

∗ The college provides financial assistance to each of its department for promoting research and creating a research environment in the larger interest of students. The departments ensure that the students participate in workshops, research seminars and also take-up projects.
∗ Book Reading Club Activities done by IQAC
∗ Research Committee, promotes and monitors research activities.
∗ Establishment of Network Resource Centre.
∗ The IQAC recognizes and honours the faculty for their contribution in research area.
∗ Students are motivated to participate in research (Journal, Projects etc.)

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	06	-	-
Outlay in Rs. Lakhs	-		-	-

3.4   Details on research publications

	International	National	Others
Peer Review Journals	17	30	-
Non-Peer Review Journals	-	-	34
e-Journals	-	-	-
Conference proceedings	-	50	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	2015	UGC	190000	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-

Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	190000	-

-

3.7 No. of books published   i) With ISBN No.   978-81-8129-626-9

Chapters in Edited Books   01

ii) Without ISBN No.   -

3.8 No. of University Departments receiving funds from

UGC-SAP -   CAS -   DST-FIST -

DPE -   DBT Scheme/funds -

3.9 For colleges   Autonomy -   CPE -   DBT Star Scheme -

INSPIRE -   CE -   Any Other (specify) -

3.10 Revenue generated through consultancy   -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	01	01	01	01
Sponsoring agencies	UGC IQAC College	Hindi / Music	Music 02 Days	Rajshekhar Sabha D & P Dept.	Psychology Workshop

3.12 No. of faculty served as experts, chairpersons or resource persons   13

3.13 No. of collaborations   International 01   National 06   Any other 32

3.14 No. of linkages created during this year   -

3.15 Total budget for research for current year in lakhs :   Rs. 1,90,000/-

From Funding agency UGC   From Management of University/College 20,000/-

Total   2,10,000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year   - **03 Dr. Vinita Mahobia, Dr. B.L. Armo & Dr. Shamkunwar**

Total	International	National	State	University	Dist	College
-	-	-	-	-	-	-

3.18 No. of faculty from the Institution
  who are Ph. D. Guides

36

  and students registered under them

-

3.19 No. of Ph.D. awarded by faculty from the Institution

16

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 06 | SRF | - | Project Fellows | - | Any other | 02 |

3.21 No. of students Participated in NSS events:

University level | 27 | State level | 04 |

National level | 01 | International level | - |

3.22 No. of students participated in NCC events:

University level | 72 | State level | 32 |

National level | 09 | International level | - |

3.23 No. of Awards won in NSS:

University level | 01 | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC:

University level | - | State level | -
National level | 03 | International level | -

3.25 No. of Extension activities organized

University forum | 06 | College forum | 25
NCC | 09 | NSS | 18 | Any other | -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Cleanliness Drive, Awareness Rallies

- Blood Donation by N.C.C. Cadets.

- Mini marathon by N.C.C. Cadets to Ensure safety of environment

- Tree Plantation,

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.13 Acres	-	-	-
Class rooms	75	Class Rooms	College Development Fund	75
Laboratories	05	-	-	05
Seminar Halls	03	-	-	03
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library

* Fully Automated Library
* 05 Computers with internet facility

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books			925	379903	32000	
Reference Books					30000	
e-Books					93809	
Journals					10	
e-Journals					6247	
Digital Database					1613	
CD & Video					22234	
Others (specify)					7566	

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	68	02	10	10	-	-	-	-

Added	-	-	-	-	-	-	-	-
Total	68	02	10	10	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Frequent computer training classes for students.

4.6 Amount spent on maintenance in lakhs :

i) ICT

-

ii) Campus Infrastructure and facilities

1.21

iii) Equipments

-

iv) Others

-

Total :

1.21

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

* Orientation Programme /Meetings / Clubs
* Information on Notice Boards and in Class Room
* Monitoring is done by I.Q.A.C.
* Workshops

5.2 Efforts made by the institution for tracking the progression

* The Institution has made various Committees of Teachers and Students
* Students representation is there to maintain transparency for tracking the progression. The head of the institution ensures periodic progress in the form of reports and Parent Teacher Meet.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1742	529	-	-

(b) No. of students outside the state

-

(c) No. of international students

NIL

Men

No	%
0	%

Women

No	%
100	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
742	273	251	756	-	2022	666	377	347	881	-	2271

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

* Modular Employable Skill Courses.
* Career Counseling Cell
* Coaching for NET/SLET and Competitive Exams.

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [√]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others (Bank /SSC) [√]

5.6 Details of student counselling and career guidance

∗ Vivekanand Career & Counseling Cell (22)

No. of students benefitted [22]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
01	50	22	-

5.8 Details of gender sensitization programmes

∗ Gender sensitivity training modules for teachers/workshops
∗ Gender sensitization Committee / Women Development Cell

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [03]   National level [-]   International level [-]

No. of students participated in cultural events

State/ University level [01]   National level [01]   International level [01]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 02 | National level | 01 | International level | - |

Cultural: State/ University level | 01 | National level | 01 | International level | 01 |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	-	-

Financial support from government
Gaon Ki Beti -
Pratibha Kiran -
Post Matric -
          ST
          SC
          OBC
	139
	59
	
	232
	272
	484
		6,90,000
		2,95,000
		
		19,58,580
		22,06,845
		14,34,570

Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | √ | National level | | International level | |

Exhibition: State/ University level | √ | National level | | International level | |

5.12   No. of social initiatives undertaken by the students - 15 | NSS, NCC |

5.13 Major grievances of students (if any) redressed:

1) Water Purifiers were installed at the request of Students.
2) Reconstruction of Toilets.
3) Washrooms for Disabled
4) Podiums for Teachers
5) Class Room furniture

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION –

- Empowerment of Women through imparting holistic education to make them responsible citizens for a better society.

MISSION -

- To impart knowledge to women in order to strengthen their status in the society.
- To improve the process of teaching and learning, at the same time making young girls aware about the new parameters of multifaceted improvements in the sphere of women education.
- To make women self-reliant and to build leadership qualities in them so that they become capable of recognizing their worth.
- To ensure women participation in all creative activities.
- To inculcate basic human virtues in them like truthfulness, responsibility towards society, self confidence, courage, generosity and compassion.
- To offer opportunity to women for learning and research so that they are able to contribute to the welfare of the society.
- To make youth well skilled by polishing their talent so that they can compete in the professional and industrial social scenario.
- To provide an environment that would help them understand the true essence of patriotism so that they can work towards national interests.
- To make them self sufficient so that they can work for the development of society in general and the world at large.

6.2 Does the Institution has a management Information System

- ∗ The administrative setup is decentralized.
- ∗ The management information system works in a democratic environment under the leadership of the head of the institution assisted by heads of various departments, professor in charge of various functional committees and Cell, Faculty, Office Staff Student and Stake holders.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

It is updated and improved continuously through BOS based on feedback taken on different issues.

6.3.2 Teaching and Learning

* It is made more interactive through ICT based teaching learning methods and devices.
* Faculty development Programmes to keep the teachers updated.

6.3.3 Examination and Evaluation

* Provision to external observer during examination.
* Coding and decoding for confidentiality and transparency.
* Establishment of Printing Press

6.3.4 Research and Development

* Research is the Best Practise of the Institution.
* Publication of Research Journal.
* Publication of College Magazine and News Letter to promote.
* Felicitation of Research Scholars and outstanding achievers.

6.3.5 Library, ICT and physical infrastructure / instrumentation

* Books provided to backward classes and needy.
* Smart Class Rooms established.
* ICT enabled teaching learning promoted.
* E-material provided.

6.3.6 Human Resource Management

* Delegation of work as per choice and interest.
* Optimum use through committees and cells.
* Positive work culture is practised.

6.3.7 Faculty and Staff recruitment

As per State Government norms.

6.3.8   Industry Interaction / Collaboration

* Participation in various statutory and other bodies.
* Enternship/Excursion tours organized in collaboration with the industry.

6.3.9   Admission of Students

* *College Chalo Abhiyan* practiced to promote GER (Student influx).
* Online admissions conducted.

6.4 Welfare schemes for

Teaching	GIS Scheme
Non teaching	GIS
Students	➢ Scholarship and Insurance ➢ Railway Concession Facility ➢ Financial help to students below Poverty Line. ➢ Nirdhan Vidhyarathi Sahayta kosh

6.5 Total corpus fund generated   Around 20 Lacs

6.6 Whether annual financial audit has been done   Yes   √   No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	√	-	√	Principal
Administrative	√	-	√	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes   √   No ☐

For PG Programmes   Yes   √   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

* Based on feedback examination reforms are based on feedback
* Establishment of Printing Unit
* Coding and decoding of answer books
* Appointment of external observers for examinations

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

* University reviews and provide direction of regular intervals.

6.11 Activities and support from the Alumni Association

* Canteen Renovation done.
* Representation of Alumni members in BOS and other development Schemes.

6.12 Activities and support from the Parent – Teacher Association

* Under the teacher – guardian scheme problems are resolved and measures which are taken based on feedback

6.13 Development programmes for support staff

* Surya Namashkar
* Awareness Programmes
* Health Check-up Camps
* Training Programmes

6.14 Initiatives taken by the institution to make the campus eco-friendly

* The campus declared as 'Polythene Free Zone'
* Cleanliness Campus is practiced
* Awareness Programmes organized

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> ∗ Creation of Democratic Club, that promotes the true spirit of democracy among student and faculty.
> ∗ Strengthening Research Cell to promote research environment

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

S.No.	Plan of Action	Achievements
1	Chhatra Mitra Yojna	▪ Inculcation of cordial environment in the college campus. ▪ Conduction of activities like General Knowledge Quiz ensured substantial participation/ representation of students.
2	Academic Audit	Curriculum Revision.
3	Feedback from the Students	▪ Identification of Slow Learners. ▪ Felicitation of Meritorious Students.
4	Academic Calendar follow-up	All the academic and extracurricular activities conducted within the stipulated time frame
5	W.D.C.	Women Orientation Activities viz. Workshop, Lecture Series, etc.
6	Strengthening of Research Cell	▪ Books and Journals ▪ WiFi zone for students
7	Establishment of Multi Gym	Multi Gym established for Students and Female Staff
8	Publication of News Letter	Published 03 Quarterly News Letters
9	Language improvement classes	▪ *AAo Sikhen Angrejee* classes ▪ *Vartani Sudhaar* classes.
10	Establishment of Printing Unit in the Examination Cell	Examination reform.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> ∗ Best Practice – I Research
> ∗ Best Practice – II Creating Democratic Spirit among Students.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> * Three plantation
> * Awareness Rally
> * Lecture
> * Poster Making and Display
> * Plastic Free Zone

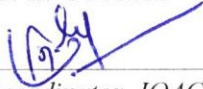7.5 Whether environmental audit was conducted?   Yes [ ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> * Formation and working of 12 different clubs

8. Plans of institution for next year

> * Employment availability for students
> * Self employment training programmes
> * Importance to YOGA
> * To conduct seminars on Research Techniques

Name **Dr. (Mrs.) J. K. GUJRAL**

_____
Signature of the Coordinator, IQAC

समन्वयक
आई. क्यू. ए. सी.
शासकीय मानकुँअर बाई कला एवं वाणिज्य
महिला महाविद्यालय, जबलपुर (म.प्र.)

Name   **Dr. GEETA SHRIVASTAVA**

_____
Signature of the Chairperson, IQAC
Govt. Autonomous M.K.B. Arts Comr
College for Women, Jabalpu.

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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